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## Dance Company & Performing Arts

**DANCE · MUSICAL THEATER · MUSIC**

250 East Dry Creek Unit 105  
Littleton, CO 80122

### Policies and Extra Fees

- Tuition is due on the 25<sup>th</sup> of the previous month and considered late after the 5<sup>th</sup>. Ex: September tuition is due August 25<sup>th</sup> and late if received after September 5<sup>th</sup>.
- Automatic Payments are available
- We accept cash (exact change only), Checks, Mastercard, Visa, Discover
- Late Fee: \$20, Returned Check Fee: \$30
- All IDC Current Students must have a credit card on file. We will only charge your card in the event we have not received your tuition by the 5<sup>th</sup>. If your tuition is not received and your credit card is declined a \$20 late fee will apply.
- A 2-Week Written notice is REQUIRED in order to withdraw from a class. We assume once enrolled your child will continue through June of the following year.
- Absolutely NO refunds or credits allowed.
- 1 Make Up Class per month is allowed. Make up class must be scheduled and taken within 2 weeks of your child's missed class. All make up classes must be scheduled with the front desk.
- No refunds for cancellations due to weather, vacations or holidays. A make up class may be scheduled. Please see make up class policy.
- If your tuition is late and not received by the 25<sup>th</sup> of the month your child will be automatically removed from his/her class. No attendance is allowed until balance of the account is paid in full. No partial payments allowed.
- Our tuition is a flat rate each month. IDC takes the total year amount and divides into 11 months. All holidays, short months, long months etc. are taken into consideration.
- December Showcase: We have a December Showcase each year. Tickets for this event are \$5 each and no costumes are required.
- June Show: Our Annual Spring Recital is set in June each year. A costume fee of \$60-70 is required for each class. Each ticket to our event is \$12 each. Tights, shoes are extra.
- Please drop off your child no earlier than 10 minutes before class and pick up your child no later than 10 minutes after their last class has ended. IDC will charge a babysitting fee of \$5 per 15 min. after the 10 minutes has passed.
- No food, drinks or gum in the studios. Water only.
- Please be courteous and clean up after yourselves and your children. IDC loves to have a clean lobby and studio at all times.